

Personnel Department

San Luis Obispo County



MINUTES OF REGULAR MEETING OF THE CIVIL SERVICE COMMISSION WEDNESDAY NOVEMBER 21, 2001, 9:00 A.M.

Personnel Conference Room
County Government Center
San Luis Obispo, California

Present: Commissioners John Burnham, Cyrus Hays and Terry O'Farrell, Jeannie Nix and President Bergman.

Staff present: Dale T. Hanson, Commission Secretary; Wendy Galitello, Interim Recording Secretary.

Counsel: Warren Jensen.

1. CALL TO ORDER

President Robert Bergman called the meeting to order at 9:00 a.m., and led the flag salute.

2. PUBLIC COMMENT PERIOD

President Bergman addressed the public/audience for anyone wishing to address the Commission during Public Comment Period.

There being no comments, President Bergman closed the Public Comment period.

3. MINUTES

Postponed until December meeting.

4. MONTHLY REPORT

October 2001

IT WAS MOVED by Commissioner Burnham and seconded by Commissioner Hays and carried to approve the Monthly Report for October, 2001

5. CREATE CLASSIFICATIONS/NEW SPECIFICATIONS

A. Confidential Assistant Trainee, I, II, III

Rick Bull – Personnel Analyst commented on this specification and stated that it is being presented again to the Commission after their direction last month. He further commented on the language in all the specifications regarding special/subclass recruitments and stated that this is being worked on.

Secretary Hanson stated that the aim of this study is to become more structured/standard in our language for class descriptions and to achieve a clear definition as to what a series is.

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Commissioner Nix asked if this specification is a series.

Secretary Hanson replied that it is and that he and Dean Rollins – SLOCEA had discussions regarding the bumping rights into a confidential status.

IT WAS MOVED by Commissioner Burnham and seconded by Commissioner Hays and carried to approve this specification as written.

6. REVISED SPECIFICATIONS:

None.

7. DELETED SPECIFICATIONS

None

8. FUTURE AGENDAS:

Dale T. Hanson – Commission Secretary, stated that there would be a grievance at the December meeting.

President Bergman inquired if this could be handled in one day.

Secretary Hanson stated that it would probably only be a two hour presentation.

9. TIME RESERVED FOR COMMISSION PRESIDENT

Nothing to report

10. TIME RESERVED FOR COMMISSION ATTORNEY

Nothing to report

11. TIME RESERVED FOR COMMISSION SECRETARY

Secretary Hanson stated that he had spoken with Larry Frierson, confirming available dates for December for the hearing.

Secretary Hanson further commented on the classification study.

President Bergman asked for comments from the Commissioners. There were no comments on this issue.

12. Adjournment:

There being no further business, the regular meeting was adjourned until December 19, 2001.

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